British Council, Arts, Nepal

Gender Grants 2023 - Guideline

6 October 2023

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| [Apply now!](https://forms.office.com/e/Zdut2Ma20j)  **Deadline: 6 November 2023, 11:59 NPT**  **Grant Guideline – Page 1-12**  [**Offline Form – Page 13 -18**](#Offlineform) |

Introduction to the British Council’s work in Inclusion

The British Council is the UK’s international organisation for cultural relations and educational opportunities. We create friendly knowledge and understanding between the people of the UK and other countries. Through our arts, education and English programmes, we give opportunities to hundreds of millions of people worldwide each year. We are on the ground in six continents and over 100 countries. British Council is operating in Nepal since 1959.

*Culture Responds* is British Council’s global programme that supports and celebrates **culture’s contribution to sustainable development**. It aims to reorient countries and communities’ development need to be driven by its own values and be self-determined. *Culture Responds* has two programming areas: Cultural Diversity and Sustainability & Climate, with each serving as a cross-cutting priority for the other.

Through Culture Responds, we support under-represented groups from across Nepal to participate in culture life and increase the diversity of contributions and narratives in cultural production. Similarly, we support the art/culture sectors’ response to climate emergency by improving sustainable practices within the sector and raised awareness and strengthen engagement of national audiences.

The British Council has been a strong advocate for gender-related programs and initiatives, actively supporting them and offering grants to promote creative actions that enrich cultural diversity. Since 2017, in collaboration with the WOW Foundation UK, the British Council in Nepal has annually hosted [WOW Festival](https://www.britishcouncil.org.np/programmes/arts/wow-festival), an event dedicated to fostering gender equality discussions and celebrating cultural diversity through arts and cultural participation. Additionally, we have proactively organized programs and extended support to existing projects to further advance gender-related goals and initiatives:

* [Creating Heroines](https://www.britishcouncil.org.np/programmes/arts/creating-heroines)  has, in the last five years, supported 59 women artists from the UK and South Asia through three regional workshops, more than 10 showcase events, and 21 grant awards.
* The 2020 In Our Own Words brought together 20 young people and 20 youth illustrators from around Nepal to produce picture book anthologies on gender and mental health
* The 2021 [In Our Own Words: Queer](https://www.britishcouncil.org.np/queer-our-own-words) programme brought together 10 queer youth to help them tell stories through text and visuals
* Our [Gender Film](https://www.britishcouncil.org.np/programmes/arts/gender-films) grants has supported three women filmmakers to produce original films alongside providing women filmmakers the opportunity to learn about the filmmaking market through dedicated workshops and a delegation to Sheffield Documentary Festival.

Introduction to Gender Grants

The British Council's Gender Grants serves as a platform, harnessing the potential of art to confront and dismantle various issues related to gender biases. These grants serve as a crucial resource for actors to access most relevant channels to apply the transformative power of arts/culture to address current challenges facings women/girls, especially those at margins of the gender movement, gender minorities and other vulnerable communities. The grants are aimed at providing the support required for delivery of creative actions that raise awareness and extend voice/agency of those at margins of the gender movement in Nepal. Through this programme, our objective is not only to confront deeply rooted gender biases but also to unwaveringly champion the promotion of Equality, Diversity, and Inclusion values.

Frequently Asked Questions

What is a grant?

Grants are monetary and/or non-financial award to an individual or institution to support their exemplary work in a particular cause. Grantees usually go through an open and competitive process which requires application and submission of supporting documents.

British Council provides grants year around to encourage the use of arts and culture in important social discourses and interventions. British Council grants usually comprise of financial, mentoring and platform support. A grant contract outlining the specifications of support and the proposed activity/project is required to process the distribution of the award.

What is the offer?

We are announcing multiple grants to support arts/culture and media-based activities that have agender focus. Grants include financial and in-kind contributions to produce, package and disseminate proposed activities and outputs with relevant audiences and stakeholders. Grants are allocated to cover the costs associated with a wide array of activities and grant amounts vary. Financial awards are decided on a case-by-case basis through a budget submitted by the applicant.

What support does the grant award include?

The British Council will provide a monetary award for your accepted proposal.

Other support provided include:

* **Financial grant** to support your creative action.
* **Mentorship:** This will be designed to help you improve on the planning and implementation of your activity. The assigned mentor will be a professional of at least 12 years of experience of employing arts and culture for gender action. Mentors will also help grantees build their capacity in implementing projects and building their network
* Presentation/Showcase platform: We will be able to provide you with platforms to help you promote, communicate and showcase your work to a larger audience
  + The British Council social media will help you communicate your activity(s)
  + Women of the World Festival, to be held in 2024 could be a platform to present on and showcase your work as part of the grant project.
* Documentation support: We will be helping you to compile documentation of your project activities to tell the story of your work and the impact it has had. We will help you build capacity to tell your project story through video and will help you edit and put together a story.
* Marketing and communication: Promotional and marketing material of your project will be promoted through the British Council social media channel, newsletter and through targeted mass emails.
* Evaluation support: We will be sharing with you an impact framework that can be adapted to your project and will also help get the required data and information to evaluate your work.

Are the grants for physical engagements only?

This call is open for both physical and digital projects. Grant project can also follow a semi-virtual delivery model.

What can the financial award cover?

We hope to provide support to inspiring and innovative actions that is able to foster inclusive civic participation. We are looking forward to receiving applications that

* have a gender focus (this does not exclude working with men/boys)
* put arts and culture at the heart of their programming and activities. This could include creative interventions, dialogues and conversations, production and showcase of content/performance, capacity building exercises, campaigns to raise awareness, and the development of platforms that can provide agency to gender minority individuals and groups. The projects from [Women of the World Nepal 2022](https://www.flickr.com/photos/britishcouncilnepal1/albums/72177720298762296) in Lumbini are great examples of this.
* Explore and make use of artforms including craft, design, fashion, architecture, literature, music, dance, theatre, visual arts, digital arts.

The proposal should deliver outcomes against one or more of the following impact areas:

* Building allies: Building allyship between women, girls, men, boys and non-binary people to amplifying the collective voice in gender action
* Raising awareness: Raise awareness of intersectional and under-represented gender issues to a specific target community including decision makers who can employ the new knowledge to enhance gender actions.
* Voice and platform: Creating opportunities for people identifying as gender minority to express their ideas and opinions and showcase their skills and talents

What does the grant timeline look like?

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| SN | Milestones | Oct | Nov | Dec | Jan | Feb | Mar |
|  | Gender Grant Call |  |  |  |  |  |  |
|  | Grantees announced |  |  |  |  |  |  |
|  | Grant Activities |  |  |  |  |  |  |
|  | Midpoint Reporting |  |  |  |  |  |  |
|  | Final reporting and action review |  |  |  |  |  |  |

Additionally, we are planning for the next Women of the World Festival in second half of 2024, which will provide an opportunity for our Gender Grant recipients to present and showcase their work to a larger audience.

What do I need to include in my budget table?

Please include all expected costs involved in the delivery of your proposed activity. This could include artist/facilitator fees, cost for stationary or production material, venue cost, refreshment, travel and accommodation for participants as well as coordination costs.

Please include any subsidised fees, matched or in-kind support provided by any parties involved including the applicant.

We would highly encourage you to consider access in your budget. This includes budget for supporting disabled participants, for example sign language for a workshop.

The British Council grants are tax exempt, however, those applicants who are VAT registered should include 13% VAT in the overall budget submitted.

How will my grant award be profiled by the British Council?

Gender Grant awardees will be working closely with the British Council to communicate their project offers and outputs. With all awards, grantees are expected to provide acknowledgement and mention to the British Council for the brand support. Grantees will be provided information on the British Council brand to ensure consistency and the support of our official channels for promotion.

What are the documentation requirements?

We encourage grant proposals to incorporate an independent documentation plan to share the impact of their programme. Documentation can be in the form of text, audio and/or visuals.

We will also be organising virtual capacity building sessions to help grantees learn skills to document their programmes more effective. This will include an introductory session of photo-video documentation and telling stories. This will enable you to tell meaningful and resource effective stories of your work.

What is the maximum amount I can apply for?

Applicants can apply for grants ranging from NPR 50,000 to NPR 450,000.

Applicants are encouraged to carefully assess their project needs and ensure that their budget requests align with market rates.

What if the advertised grants amount is insufficient for my project?

Our grants aim to enable creative and strategic actions from a range of actors. We do not encourage creating activities solely for participation. If you have a proposal that requires additional funding, consider:

* Approaching other partners (there are no restrictions to how many partners can support the proposed activity/output). Please note: It needs to be ensured that the project timeline is not affected by the pursual of other funding.
* Secure in-kind contributions from collaborators and supporters
* Consider not applying – if there is not a match, then there just is not. We do not recommend compromising vision nor taking an exploitative approach (eg. asking professionals to volunteer their time/effort)
* Consider applying and making your case for additional funding – if the proposal is strong, innovative, impactful and can lead to strong legacy or feed into a longer-term initiative/programme then we are happy to consider the proposal for additional support.

Having matched contributions from the applicant or another source is not an assessment criterion. However, such commitments can create scale and wider reach which is considered in the panel’s final judgement. If you are approaching other potential partners for funding, please mention them in your proposal.

Accessibility

We encourage all applicants to think about accessibility with regards to disability and language when they design their programmes. Accessibility features can include:

* Subtitles/captions/audio description of digital content
* Language interpretation during public events
* Accessible venue for wheelchair users
* Accessible documents for blind and neuro divergent readers

You can budget for accessibility as an additional line when putting in the proposal and does not have to be a part of the grant amount limit.

The application

What is the application process like?

We have made grant writing as simple as possible to be accessible to a wide demographic. Our application form will require you to provide personal and/or institutional information, submit a project proposal including key project details, a budget table, and questions regarding alignment with the Gender Grants programme and its objectives. You will be required to elaborate the people involved in delivery and who the target audience for the output/activity is going to be.

In case you encounter accessibility issues preventing you from filling out the forms, we also accept video proposals.

How do I apply?

You can apply through this [online form](https://forms.office.com/e/Zdut2Ma20j)

The form can be filled out in Nepali or English. You can also send an offline application via email or print. You can find the printable offline form at the last section of this document.

Please note: You will need to have a working knowledge of English in order to make official communication – mostly email communication - with the British Council.

Email address: [arts@britishcouncil.org.np](mailto:arts@britishcouncil.org.np)

Office address: British Council, Lainchaur, Kathmandu

Here are the things that you need to prepare before you start filling out the form:

* A proposal containing Project Details, Objectives and Outcomes, Audience, Business Case (why this activity is creative and relevant) and the budget requires to be uploaded in the form.

Please note that there is a provision of submitting a video application as well. Please refer to the section below.

Submitting a video proposal

You can submit a video application by uploading the video on cloud storage and sharing it with us at [arts@britishcouncil.org.np](mailto:arts@britishcouncil.org.np).

With the video, we would like you to tell us the story of your proposed activity. It could have a

* Beginning: Provide Background and context. Why does the proposed activity need to be done now? What is the story that you want to tell?
* Middle: What are you doing? Here you can elaborate on your project and how you are planning on implementing. What activities will take place?
* End: What will be the output? What will be the outcome? What impact will your project have?

Language: You can submit the application in English, Nepali, an ethnic Nepali language or in National Sign Language. For lesser practiced languages, we will need to seek help from a translator/interpreter which will take slightly longer to access.

How will our proposal be assessed?

If a proposal meets our eligibility criteria, then a panel of judges will review the application for the following:

* Strong alignment with British Council**’s Inclusion Programme o**bjectives – 25%
* Creativity and innovation in the proposed activity, its design and approach – 25%
* Institutional/Individual portfolio (relevant experience/background) of the applicant – 25%
* Exhibited values (see below for British Council values that grantees will have to uphold) -25%

In case of clarification requests, the panel will be in touch with the applicant directly to source additional information as required for the final decision.

When will we hear if our application has been successful?

Successful applicants will be contacted – via email – within one week of their submission or by 10 November 2023. In case of pending decisions, you might be reached out for further information via email or through a phone call.

The last day for grants proposal submission is 6 November, Monday, 23:59 hours Nepal Time.

Eligibility Criteria

Who do we expect to get applications from?

The British Council expects applications to come from those individuals and/or institutions who are committed to gender equality actions. We welcome and encourage applications from:

* Outside of Kathmandu or other bigger cities in Nepal. This is to ensure that we can support projects that are able to bring out stories that have been side-lined due to geographical priorities.
* Women, men, non-binary:All individuals or groups who find the need for an equal world are encouraged to apply.

Are there any terms of the grants that are non-negotiable?

There are few requirements that all proposals should account for:

* Each project must have a team member responsible for coordinating with the British Council and designated mentors who will provide advice on project planning and implementation.
* Grantees are expected to produce a closing report of their project. Reporting can be text based, or could make use of another media, but should follow a British Council template that will be provided once the grant proposal is approved. Grantees are also encouraged to publish stories of their work on social media and through other mass media channels.
* The outputs and outcomes of the grant activity will need to be presented during the next iteration of the Women of the World Nepal Festival scheduled to be held in September 2024. This will require physical participation from at least one representative of the grantee. Costs associated with participation will be covered by the British Council.
* Grantees are required to collaborate closely with the British Council to develop and execute their outreach and promotional activities, following a communication plan agreed upon by both parties.
* Grantee shall cooperate and work with a British Council appointed mentor and evaluator to apply feedback tools and mechanisms ensuring that the project is on track and achieving its intended goals.
* Proposed budget should not include more than 10% overhead. This does not include artist fees.
* British Council grants are not tax deductible but for applicants who are VAT registered, please make sure your budget is VAT inclusive.
* Grantee needs to enter a contract with the British Council and then follow its vendor creation process to receive the grant award. The contract will record details of proposed, terms and conditions as well as details of project contributions
* Grantee shall participate in an action review of their activity/outputs within two weeks of delivery

Who should we target with our proposed activity?

Gender inequality is a global challenge. Almost all people are required and should feel responsible for making strides towards a more equal and equitable world.

British Council expects people who understand the need and urgency of gender equality to apply for these grants. At a minimum we expect applicants to have a clear understanding of who their demographic is. If you are unsure you can use the following to establish this:

* Whether they are delivering virtually? Digital divide is real and digital inequality will affect reach of virtual programming. Please do make sure your channels are able to reach the audience you have decided
* What is your objective? If you are clear on your objective, then you should decide your audience based on strategy and the ability to achieve impact as desired with them. For example, if you are interested in policies impacting women/girls then naturally your audience should be policymakers, advocates, lobbyists and other actors who can make decisions favourable to your objectives.
* When conducting a physical activity, we strongly encourage you to consider hosting your projects beyond the boundaries of Kathmandu, with a dedicated focus on the relevant contexts, issues, challenges, and opportunities presented within each respective province.

Past grants have focused primarily on women and girls with limited activities for men and boys. Showcases including exhibitions, presentations and performances have had a 70/30 split with women and girls as majority. The biggest demographic is women between the ages of 19 and 35.

In the application you will be required to define your audience. Please make sure to account for intersectional barriers – including geolocation, caste and economy - in your definition. Generic answers based solely on gender, age, qualification etc. will not be as successful with the judges.

Are there any essential values I need to uphold in my proposed activity?

The British Council encourages its partners, vendors, and grantees to account for the following in their work with the organisation:

* Data Protection: processing personal and sensitive information only as required by the project deliverables (disposing of information after project is concluded). [Learn more here](https://www.britishcouncil.org/privacy-cookies/data-protection)
* Environment: commitment to monitoring and minimising impact of proposed activities on the environment
* Equality, Diversity, Inclusion (EDI) : Ensure diversity and inclusion in the planning and implementation of your programme. [You can learn more about our EDI value area here.](https://www.britishcouncil.org/about-us/our-values/equality-diversity-inclusion)
* Safeguarding: Ensure that the people you work with – especially young people and adults who are at potential risk – are provided a safe environment and their contributions acknowledged. [You can learn more about out Safeguarding policy statement here](https://www.britishcouncil.org/about-us/how-we-work/policies/safeguarding)

\*Awarded grantees will be required to attend a webinar on British Council value areas.

Can I propose a project with people under the age of 18?

Projects involving activities with young people under the age of 18 is supported. Such projects will need to abide by the British Council’s Safeguarding Policy and Code of Conduct – we have a zero-tolerance policy on any abusive/exploitative behaviour for vulnerable groups including children and adults at risk. Applicants working with vulnerable groups need to comply with our mandated processes including filling out, signing and submitting the following:

* Photo/video/text consent form: To be signed by guardian of young person if photo/video/text documentation of personal information is made
* Self-declaration of adults regarding their official criminal record
* Government issued Police Clearance Certificate. [Apply here](https://opcr.nepalpolice.gov.np/#/login)
* Parental and Medical form: To be signed by guardian of young person
* Programme Participation consent form: To be signed by guardian of young person
* Child protection declaration form: To be filled out by accompanying teacher/guardian of child in case travelling is involved

\*All document templates will be provided by the British Council. Government issued Police report needs to be applied for by applicant.

Can existing British Council grantees apply for this opportunity?

If you have received a gender focused grant (including WOW Grants) before then you are not eligible to apply as a lead applicant. Those working on an active British Council Nepal grant are not eligible to apply as a lead applicant. If you are working with a global British Council grant, you are eligible to apply. Past and active grantees may still apply together with a lead applicant.

Do I need to be a registered company or organisation to apply?

No registration is not compulsory. Individual applicants should have a PAN number. Both VAT, PAN registered organisations (for profit or non-profit) are eligible to apply. The following documents will be required to process the grant award:

* PAN or Company Registration
* Void check or bank statement (to confirm bank account)
* Filled out bank declaration form – Will be provided by the British Council

Do I need to be a Nepali national to apply?

The application call is for Nepalis and Nepali Diaspora. You are welcome to apply if you do not have a Nepali citizenship but identify as a Nepali. UK citizens can apply with a Nepali collaborator. Please reach out to us at [arts@britishcouncil.org.np](mailto:arts@britishcouncil.org.np), if you are unsure and would like to talk to us before applying.

Grant processing

How will I receive the grant award?

If you are successful with your application, we will be in touch with guidance on the next steps. To receive the British Council Gender Grants, we will have to enter a grant contract specifying the concerned proposal’s details. This includes the project contributions where we can record the financial assistance being awarded to support delivery.

How can I contact the British Council for further information/assistance?

You can send us your queries at [arts@britishcouncil.org.np](mailto:arts@britishcouncil.org.np) or through our [Facebook](https://www.facebook.com/BritishCouncilNepal). You can write to us and request for the Gender Grant Coordinator’s phone number if find text-based communication challenging.

Offline Application form

Please fill out the form below to apply offline. You can print and submit your proposal to the British Council office in Lainchaur, Kathmandu, or you can email it to us at [arts@britishcouncil.org.np](mailto:arts@britishcouncil.org.np). Please note that you do not need to print the Guideline Document above (pages 1 – 12) when you submit a printed application.

**Gender Grants 2023**

The British Council's Gender Grants serves as a platform, harnessing the potential of art to confront and dismantle various issues related to gender biases. These grants serve as a crucial resource for actors to access most relevant channels to apply the transformative power of arts/culture to address current challenges facings women/girls, especially those at margins of the gender movement, gender minorities and other vulnerable communities. The grants are aimed at providing the support required for delivery of creative actions that raise awareness and extend voice/agency of those at margins of the gender movement in Nepal. Through this programme, our objective is not only to confront deeply rooted gender biases but also to unwaveringly champion the promotion of Equality, Diversity, and Inclusion values.

There are multiple grants available. These grants offer both financial support and in-kind contributions. Applying for a Gender Grant is easy: Please download the Gender Grants Guideline and read through the document to understand the offer and to confirm your eligibility. The document will also help you identify the programme’s objectives that are addressed by your proposal. It includes all information needed for you to make an informed application. If you are unsure about anything you can always get in touch with us at arts@britishcouncil.org.np. We encourage you to submit your proposals promptly, as they will be appraised by a panel on a rolling basis. The final day to submit your application is 6 November 2023. Judge criteria is covered in the guidelines.

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The British Council complies with data protection law in the UK and laws in other countries that meet internationally accepted standards. You have the right to ask for a copy of the information we hold on you, and the right to ask us to correct any inaccuracies in that information. If you have concerns about how we have used your personal information, you also have the right to complain to a privacy regulator.

For detailed information, please refer to the privacy section of our website, www.britishcouncil.org/privacy or contact your local British Council office. We will keep your information for a period of 4 years from the time of collection.

Form in English

   A. Application section for Individuals

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| --- |
| This section is for organisations/collectives/groups applying for the grant. Please fill out section A if you are applying as an individual |
| Name of Applicant ​Click or tap here to enter text.​ |
| You identify as  Woman  Man  Transgender  Intersex  Non-binary/non-confirming  Prefer not to say |
| Contact number ​Click or tap here to enter text.​ |
| Email Address ​Click or tap here to enter text.​ |
| Location (province, district) ​Click or tap here to enter text.​ |
| Organisation/Academic Institution that you are affiliated with: |
| Do you have any special needs/disabilities? (This will help us understand if you need assistance/ additional provisions when working with us) |
| **About Proposed Activity** |
| Title of Proposed Activity |
| Please give us a summary of the activity in a few lines. Not more than 100 words |
| What language(s) will you be using in the communication and delivery of the activity?  English  Nepali |
| Requested budget amount (in Nepali rupees) |
| **Proposal**  Please refer to the Gender Grants Guideline document prior to applying for a grant. Please allow us up to 48 hours to confirm that the proposal has been received. Word limits are not flexible please abide by them.      Please cover the following points in your proposal.  1. **Introduce**your idea, with a background on why what you are proposing has demand. Mention individuals/institutions who are involved and their roles. Mention prior work that you have done that make use of arts and culture and focus on Inclusion.    2. **Activities :**What will the audience take away from the activity, in terms of learning/raised awareness/capacity and in terms of actions that you hope they will take in the future     3. What is the **purpose** of your participation? How is your proposed activity creative and different? What makes its approach unique and exciting for the target audience?    4. What **language(s)**will you be using in the communication and delivery of the activity? (Nepali/English/other ethnic languages)    5. **Timeline**: Provide dates for milestones and activities of your project.    6. Who will be your **participants and target audience**? Please specify their demographic (age/location/gender/others). How do you intend to reach these persons?   NOTE: If you are working with under 18s, please share with us how you will be ensuring the safety of the participants. You can learn more about child protection through the Gender Grants guideline document.     7. Please specify the channels you will use for **communication**(for example: social media, website, press coverage etc.)     8. What do you hope to achieve through the activities? Give details on your **output**, **outcomes**and the **impact**they will have.     **9. Budget** : Please use a table to cover how much in financial support you are seeking, and how it will be spent. Budget should include any in-kind, matched support received from the applicant or from any third parties. Overhead cost should not exceed more than 10% of total budget. Artist fees is not counted as overhead. We encourage you to budget for accessibility features and adjustments - please refer to the guideline document for details    ​​Click or tap here to enter text.​ |
| Are you available and willing to participate in relevant events/engagements organized by the British Council from March 2024 up to October 2024?  Yes  No |
| Please acknowledge that you understand that all Gender Grants are required to follow the British Council's branding guidelines, abide by the organisations Safeguarding Policy and Code of Conduct, data protection policy and champion its Equality, Diversity, and Inclusion values. Please view the Guideline document for details.    Understood and Accepted  Not accepted |
| Please acknowledge that you understand that if your proposed activity is selected for the grant that you have to deliver the activity in the last week of February 2024      Understood and Accepted  Not accepted |

B. Application section for Organisations

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| --- |
| This section is for organisations/collectives/groups applying for the grant. Please fill out section A if you are applying as an individual |
| Name of Group/company/organisation Click or tap here to enter text. |
| Website/Social media   Click or tap here to enter text. |
| Contact person  Click or tap here to enter text. |
| Email Address:  Click or tap here to enter text. |
| Contact person phone number  Click or tap here to enter text. |
| Location (province, district) Click or tap here to enter text. |
| Company registration type  For profit (VAT)  For profit (PAN)  Not-for-profit  Unregistered collective/group |
| Tell us about your team. Please mention their role in the team and gender. |
| Does anybody in your team have special needs/disabilities? (This will help us understand if you need assistance/ additional provisions when working with us) |
| **About Proposed Activity** |
| Title of Proposed Activity |
| Please give us a summary of the activity in a few lines. Not more than 100 words |
| What language(s) will you be using in the communication and delivery of the activity?  English  Nepali |
| Requested budget amount (in Nepali rupees) |
| **Proposal**  Please refer to the Gender Grants Guideline document prior to applying for a grant. Please allow us up to 48 hours to confirm that the proposal has been received. Word limits are not flexible please abide by them.      Please cover the following points in your proposal.  1. **Introduce**your idea, with a background on why what you are proposing has demand. Mention individuals/institutions who are involved and their roles. Mention prior work that you have done that make use of arts and culture and focus on Inclusion.    2. **Activities :**What will the audience take away from the activity, in terms of learning/raised awareness/capacity and in terms of actions that you hope they will take in the future     3. What is the **purpose** of your participation? How is your proposed activity creative and different? What makes its approach unique and exciting for the target audience?    4. What **language(s)**will you be using in the communication and delivery of the activity? (Nepali/English/other ethnic languages)    5. **Timeline**: Provide dates for milestones and activities of your project.    6. Who will be your **participants and target audience**? Please specify their demographic (age/location/gender/others). How do you intend to reach these persons?   NOTE: If you are working with under 18s, please share with us how you will be ensuring the safety of the participants. You can learn more about child protection through the Gender Grants guideline document.     7. Please specify the channels you will use for **communication**(for example: social media, website, press coverage etc.)     8. What do you hope to achieve through the activities? Give details on your **output**, **outcomes**and the **impact**they will have.     **9. Budget** : Please use a table to cover how much in financial support you are seeking, and how it will be spent. Budget should include any in-kind, matched support received from the applicant or from any third parties. Overhead cost should not exceed more than 10% of total budget. Artist fees is not counted as overhead. We encourage you to budget for accessibility features and adjustments - please refer to the guideline document for details    ​​Click or tap here to enter text.​ |
| Please acknowledge that you understand that all Gender Grants are required to follow the British Council's branding guidelines, abide by the organisations Safeguarding Policy and Code of Conduct, data protection policy and champion its Equality, Diversity, and Inclusion values. Please view the Guideline document for details.    Understood and Accepted  Not accepted |
| Please acknowledge that you understand that if your proposed activity is selected for the grant that you have to deliver the activity in the last week of February 2024      Understood and Accepted  Not accepted |