

Please follow the steps below to have your IELTS scores sent to your chosen universities/institutions.

<u>Step 1</u>

Login to your test taker portal from this link - https://ieltsregistration.britishcouncil.org/ttp/login

<u>Step 2</u>

Once you login please go the 'Test & results' tab

●● BRITISH ●● COUNCIL	IELTS				
Tests & results	Book new test	Preparation	Help & contact	My account	

<u>Step 3</u>

Please click on the 'Recognizing Organizations' and 'choose organizations.'

Date & location	Test Taker	Results	Recognising Organisations	Payments
-		charge to send direct Replacements cannot		
	e can send your results to academic institutions	up to 10 organisat	ions. These can include:	
	government agencies professional bodies			
	employers You can still choose anothe Applications are open until		o have your results sent to.	
I.	No organisations have bee	en chosen.		
	Choose organisations			

Step 4

Select the country, an organization name, department name (optional) and file/case number (optional) from the dropdown menu and click on the add organization to submit your Additional test report form request.

	Test takers will receive one copy of their Test Report Form and can request up to 10 Test Report Forms free of charge to send directly to Recognising Organisations		
Add an organisation	Cancel		
Choose a country / territory: Q Search by country / territory name	\$		
Choose an organisation: Q Search by organisation name	¢		
Name of Person / Department: (optional)			
File / case number: (optional)			
Add organisation			

After we process your request, your chosen university will be able to view your result by logging into the <u>IELTS Test Report Form (TRF) Verification Service.</u>

Please note: It usually takes us about 5 working days to process your request.